



Tipton County Museum Vendor Application

We are interested in handmade crafts and goods of high quality craftsmanship and unique design. Our terms are 75/25, payable quarterly. Vendors are expected to replace work as it sells, maintaining the style and standard of the craftsmanship originally submitted. Thirty days' notice is required by either the vendor or the museum to terminate an existing vendor agreement.

Applications may be submitted electronically, the link may be found at www.covingtontn.com/museum.html, or via Postal Mail.

Your application must include:

- Completed application form
- Digital images (in JPEG format) or photographs of your work

WHAT TO EXPECT AFTER APPLYING

You will receive one of the following outcomes within two weeks of your application review.

- A written reply if we are unable to accept your work
- A request to keep your materials on file to possibly fill future openings
- An invitation to physically show a few pieces of your work for further review
- An invitation to consign your items in our gift shop

VENDOR APPLICATION FORM

Name of Business: _____

Contact Name: _____

Mailing Address: _____

Phone #1: _____ Phone #2: _____

Email: _____

Briefly describe your work: _____

What is the retail price range of your work? _____

List any other venues which currently feature your creations: _____

Object	Dimensions	Materials/Techniques	Retail Price
1.			\$
2.			\$
3.			\$
4.			\$
5.			\$
6.			\$
7.			\$

Description of Items

Application Checklist

- ✓ Is your application completed fully and legibly? **Please print clearly.**
- ✓ Are the digital images (if applicable) in a JPEG format?
- ✓ Are the digital images or photographs identified with the names or numbers corresponding to the descriptions above?

Completed applications and digital images or photographs may be submitted to:

The Tipton County Museum
 Attn.: Liz Newman, Program Coordinator
 P.O. Box 768
 751 Bert Johnston Ave.
 Covington, TN 38019
 or
lnewman@covingtontn.com
 Questions? Call (901)476-0242